



HRD Corp Train the Trainer (TTT) Certification Course

27 Sep, 28 Sep, 4 Oct, 5 Oct, 11 Oct (Weekend Classes) | 9.00AM - 5.00PM | Sarawak Skills Development Centre

Upon completion of this 5-day program, trainers will be equipped to plan adult learning in alignment with fundamental principles of adult education, trainer competency models, and ethical guidelines. They will gain the skills to conduct training needs analysis using established processes and tools, and to develop competency-based training programs by leveraging relevant resources and methodologies that align with defined learning objectives. Additionally, trainers will learn to deliver these programs effectively by applying appropriate instructional methods to ensure optimal session outcomes. Finally, they will be able to assess participants' competencies accurately through the use of suitable assessment tools.

Who Should Attend

- Corporate Trainers
- Training Managers
- Learning & Development Specialists
- HR Practitioners
- Educators

Learning Outcomes

- Plan adult learning sessions based on fundamental principles of adult learning, trainer competency models, and ethical guidelines
- Carry out training needs analysis using appropriate processes and tools to identify learning gaps and requirements
- Design and develop competency-based training programs by utilizing relevant resources and methodologies aligned with specific learning objectives
- Deliver training effectively using appropriate delivery methods to ensure optimal engagement and learning outcomes
- Assess learners' competencies accurately by applying suitable assessment tools and techniques

Course Registration

RM 2684*

(Price Inclusive of 8% SST)

*Course fee claimable under HRDC.



<https://tinyurl.com/37vr39nf>



adminmefa@mef.org.my



03-7498 7242 / 016 - 254 1844

Course Structure

Day 1 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT1: Plan Adult Learning
10.30 AM	◦ Morning Break
10.45 AM	◦ CT1: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ CT1: Continued
3.30 PM	◦ Afternoon Break
3.45 PM	◦ CT2: Conduct Training Needs Analysis (TNA)
5.00PM	◦ End

Day 3 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT3: Continued
10.30 AM	◦ Morning Break
10.45 AM	◦ CT3: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ CT4: Conduct Competency Based Training Program
3.30 PM	◦ Afternoon Break
3.45 PM	◦ CT4: Continued
5.00PM	◦ End

Day 2 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT2: Continued
10.30 AM	◦ Morning Break
10.45 AM	◦ CT2: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ CT3: Design Competency Based Training Program
3.30 PM	◦ Afternoon Break
3.45 PM	◦ CT3: Continued
5.00PM	◦ End

Day 4 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT5: Assess Participant's Competence
10.30 AM	◦ Morning Break
10.45 AM	◦ CT5: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ Prepare for individual assessment
3.30 PM	◦ Afternoon Break
3.45 PM	◦ Prepare for individual assessment
5.00PM	◦ End

Day 5 (Time)	Agenda
8.30 AM	◦ Individual Assessments
5.00 PM	◦ Course Evaluation and End

Trainer Profile



Dr. Dzuzalani Bin Eden

With over 30 years of experience in labor and industrial relations, Dr. Dzuzalani has served in the Ministry of Human Resources, Universiti Malaysia Sarawak (UNIMAS) and the Malaysian Employers Federation (MEF), with a focus on policy development, training, consultancy, and international engagement. His work spans critical areas such as forced labor, minimum wage, youth employability and HRM certification. He currently leads i-CATS's Digital Business School, overseeing corporate training, Open and Distance Learning (ODL), and APEL initiatives while continuing teaching HRD and HRM.

As an HRD Corp Accredited Trainer, Dr. Dzuzalani has delivered numerous training sessions across Malaysia, specializing in labor laws, negotiation, conflict management, workplace communication, and disciplinary procedures. As a TTT Lead Trainer, he equips aspiring trainers with the skills to design and deliver impactful training programs.

His core expertise lies in developing training programs that enhance workforce competencies and align with organizational goals. Dr. Dzuzalani holds a PhD in Management, Industrial Relations, and Human Resource Management from Victoria University, Melbourne.