



SYSTEM CHANGE REQUEST FORM (SCR)

Client/Company Name:	Malaysian Employers Federation
Date and Time:	17 th March 2026, 3:15 PM
Requester Detail:	Name: Syed Abdullah Bin Syed Abdul Kadir Position: Head of IT Email Address: syed.abdullah@mef.org.my Phone Number: +60 17-991 1711
Project Name:	MEF Academy (MEFA)
Request / Problem Statement: Provide a brief description of the requested change.	Addition of the design and function to the MEF Academic page: <ol style="list-style-type: none"> 1. Add a month filter into courses page 2. At event section, make it only shows 18 events and make the container clickable instead of the title only
Description of Problem: Provide a detailed description of the problem, circumstances, leading to the requested change.	User Request
Reasons and Justification: Describe the reason why the change has been requested.	Additional Request
Supporting Information: Provide screenshots of the error if any.	
Additional Professional Services: Describe any and all additional professional services requested.	

<p>Priority to Implement: Describe priority assigned by the requester – may be on a five-point scale.</p>	<p>Low Priority</p>
<p>Expected date of effect:</p>	
<p>Software version track:</p>	<p>1.0</p>
<p>Schedule Impact: Time required for the change.</p>	<p>3 Mandays</p>
<p>Financial Impact: Estimated cost of the change. (RM1,200.00 per manday)</p>	<p>FOC</p>
<p>Report prepared by PM: (Project Manager):</p>	<div style="text-align: center;">  Anaz Nur Illyiin Binti Azman </div>
<p>Review by CTO: (Chief Technology Officer)</p>	<div style="text-align: center;">  Ricky Lee Kin link </div>
<p>Acknowledge and Agreed by Requestor: (Signature & Company Stamp)</p>	